Application for Employment

Position You Are Applying For Desired Salary

Date Available for Work:

|  |  |  |
| --- | --- | --- |
| PERSONAL INFORMATION  Last Name First Name  Address City  Home Phone: Cell Phone: Email address:  Social Security Number:  Are you a U.S. Citizen? [ ] Yes [ ] No  Have you ever been convicted of a felony? [ ] Yes [ ] No  If selected for employment are you willing to submit to a pre-employment drug screening test? | Middle  State |  |
| Zip |
| [ ] Yes [ ] No | |

EDUCATION

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| School Name | Location | Years Attended | Degree Received | Major |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Other training, certifications or licenses held:

EMPLOYMENT

|  |  |  |
| --- | --- | --- |
| Employer: Dates Employed:  Work Phone: Pay Rate: $ to  Address:  City: State: Zip:  Position:  Duties Performed:  Supervisors Name and Title:  Reason for leaving: |  |  |
|  |  |
| May we contact them? [ ] Yes [ ] No |  | |

REFERENCES

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Title | Company | Phone |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Acknowledgement and Authorization

I certify that all answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of Applicant Date